

## **Financial Advisory Committee Meeting Minutes**

**May 14, 2009**

**7 AM – Junior High Conference Room**

**Present:** Dale Burnidge, Chuck Cebuhar, Dr. Mary Fasbender, Jim Giordano, Charlotte Kremer, Kathy Krepel, Joel Murphy, Sue Peterson, Sean Rathjen, Stephen Todd, Mary Truitt, Joe Vetere, Cindy Wikierak

**FY09 Budget Amendment** – Joel reviewed the FY09 Budget amendment with the FAC. He noted the addition of the State Aid payment which is the result of the District receiving Federal Stimulus Money this year for General State Aid. A line item will be added to track each of the five remaining \$19,000 GSA payments. The Board of Education has changed their meeting date and therefore, the Budget hearing has been moved up to June 9.

**FY10 Budget** – Joel reviewed the important FY10 Budget dates as follows: Board Budget Workshop Presentation - May 27, FAC Meeting to review budget draft - June 4, Adoption of Preliminary Budget - June 9, and Budget Hearing – August 11. The FAC reviewed the first draft of the FY10 Budget and discussion followed regarding “in kind payments” and how to include them in the budget. It was agreed by the FAC that Joel would include a footnote to account for the in kind payments being added. Other key assumptions in this draft are:

- No increases in GSA or Federal revenues
- Inclusion of the new IDEA Federal Stimulus and Title I dollars.
- Non-contractual expenses were reduced by 10 %
- Impact and transition fees were minimized due to the economic slowdown

This budget draft is an evolving document that will continue to be reviewed and modified.

**Summer Projects** – As part of the 2009-10 Budget preparation, the administration is in the process of identifying projects that need to be completed this summer. Last year the Building, Grounds & Safety Committee identified over \$796,000 of work needed for our facilities. Of these projects, only the FY08 Projects and the Drainage Repairs were funded and completed. Joel is proposing an approach to break down the projects over multiple years and placed into an annual program with a long-term commitment to funding. Funding for the first year would be through a combination of uncommitted Life Safety funds and a transfer of Operation & Maintenance funds to the Capital Project Fund. Future funding would be from transfers from O&M to the Capital Project Fund, (the \$250,000 FAC and Board recommendation). In addition to the projects themselves, we are proposing the inclusion of funds in the FY10 Budget to cover architectural and engineering fees and a 10% contingency. The projects include this breakdown: \$167,050 from O&M through Capital Projects and \$152,100 from Health Life Safety for a total cost of \$319,150. The nickel levy for H/L/S going forward was also discussed. It was stated that it could be applied to other Fund(s) in the future as long as the amount stayed within the allowable Fund maximum and overall rates.

**Future Topics & Meetings** – There was interest expressed by FAC members to discuss the budgeted insurance costs versus actual costs, and to review the District’s Bond payment schedules as we go forward with the TPP (in light of the District’s Fiscal Management Goals and Objectives). Since the Board of Education meetings were recently changed to the second Tuesday of the month, Joel suggested the FAC consider changing their meeting date to the first Thursday of the month. Therefore, it was decided the next FAC meeting will be on June 4. The FAC will not meet in July and will meet again on August 6.

The meeting was adjourned at 8:35AM

**Next Meeting: June 4, 2009 – Junior High Conference Room**